

Elk Valley Ranch

Property Owner's Association

P.O. Box 14198 Tucson, AZ 85732 Phone: (520) 623-2324 Fax: (520) 722-5039

BOD of Directors Meeting Minutes Wednesday, December 2, 2020 Via Zoom

The Board of Directors meeting for the Elk Valley Ranch Property Owner's Association was held via Zoom on December 2, 2020. Courtney Kabins represented Platinum Management, Inc.

I. Call to Order & Roll Call

The meeting was called to order at 5:30 pm by Courtney Kabins.

BOD members present:

Chuck Clark
Danielle Brigatti
Don Heard

Homeowners a number of property owners attended the meeting.

II. Review and Approval of Board Meeting Minutes, May 27, 2020 and June 20, 2020:

**A motion was made and seconded to approve both sets of minutes.
(Heard/Brigatti), motion carried unanimously.**

The approved minutes for both meetings will be submitted in PDF to Jerry Slatter for uploading onto the website.

III. Review April - October 2020 Financial Statements

Courtney Kabins went over the Total Checking & Savings Balance. Total Receivables, Total Liabilities & Equity were also reviewed. There were no issues to discuss.

**A motion was made and seconded to accept the April - October 2020 financials as submitted
(Heard/Brigatti); motion carried unanimously.**

IV. Manager's Report

Draft minutes created from May 27th and June 20th Board Meetings. Postings were submitted to webmaster. Created and sent December BOD packets to BOD. Agenda and Board Meeting notice information was sent to the webmaster and posted. Communications with Accounting, Legal and the BOD regarding collections. All Board Member directives completed.

V. Old Business

A. Progress on Roadwork – an update was given concerning roadwork in progress. Photos were presented to the Board and Membership via screen-share.

VI. New Business

A. 2021 Operating Budget- the draft operating budget was approved as submitted.
(Heard/Brigatti, motion carried)

B. Proposal for Website Upgrades- the Board tabled this item indefinitely.

VII. Call to the Public, Open Forum- The floor was opened to owner comment.

VIII. Next Meeting Date

The next meeting date will be scheduled in first quarter 2021.

IX. Adjournment

There being no further business the meeting was adjourned at 6:13 pm.

Recorded and Submitted by:

Courtney Kabins, CMCA, AMS
Vice President of Operations
Platinum Management, Inc.
For the Elk Valley Ranch POA