

Elk Valley Ranch

Property Owner's Association

P.O. Box 14198 Tucson, AZ 85732 Phone: (520) 623-2324 Fax: (520) 722-5039

BOD of Directors Meeting Minutes
Thursday, August 15, 2019
Platinum Management, Inc.
7225 E. Broadway Blvd, Suite # 140
Tucson, AZ 85710

The Board of Directors meeting for the Elk Valley Ranch Property Owner's Association was held via teleconference on August 16, 2019, at Platinum Management, Inc. Courtney Kabins represented Platinum Management, Inc.

I. Call to Order & Roll Call

The meeting was called to order at 6:15 pm by Courtney Kabins.

BOD members present:

Bob Clark
Danielle Brigatti
Don Heard

Connie Heard called into the meeting.

II. Election of Officers

Directors were appointed to the following officer positions (Brigatti/Heard); motion carried unanimously.

Don Heard- President
Danielle Brigatti- Vice President
Bob Clark- Secretary/Treasurer

III. Review and Approval of Board Meeting Minutes, May 13, 2019

A motion was made and seconded to approve the minutes as presented (Heard/Brigatti), motion carried unanimously.

The approved minutes will be submitted in PDF to Jerry Slatter for uploading onto the website.

The Board would like to see before and after photos of the road conditions.

Courtney Kabins is to email a Board Training Packet to the Board of Directors.

IV. Review April-June 2019 Financial Statements

Courtney Kabins went over the Total Checking & Savings Balance. Total Receivables, Total Liabilities & Equity were also reviewed. There were no issues to discuss.

A motion was made and seconded to accept the April-June 2019 financials as submitted (Brigatti/Heard); motion carried unanimously.

V. Manager's Report

Draft minutes created from May 13th Board Meeting and the 2019 Annual Meeting. Postings were submitted to web master. Created and sent (e-mail & mail) August BOD packets to BOD. Agenda and Board Meeting notice information was sent to the webmaster and posted. Communications with Accounting, Legal and the BOD regarding collections. All Board Member directives completed.

VI. Old Business

A. Road Report- The Board elected to have a road inspection completed by Ted Newman sometime after mid-September.

B. Collections Update – the collections report was reviewed.

VII. New Business- Nothing to report

VIII. Call to the Public, Open Forum- Nothing to report

IX. Next Meeting Date

The next meeting scheduled is the Annual Meeting of the Members. The meeting will be held at 6:30 PM on October 24, 2019 at Platinum Management via teleconference.

X. Adjournment

There being no further business the meeting was adjourned at 6:46pm.

Recorded and Submitted by:

Courtney Kabins, CMCA, AMS
Vice President of Operations
Platinum Management, Inc.
For the Elk Valley Ranch POA