

Elk Valley Ranch

Property Owner's Association

P.O. Box 14198 Tucson, AZ 85732 Phone: (520) 623-2324 Fax: (520) 722-5039

BOD of Directors Meeting Minutes
Monday, February 11, 2019
Platinum Management, Inc.
7225 E. Broadway Blvd, Suite # 140
Tucson, AZ 85710

The Board of Directors meeting was held via teleconference for the Elk Valley Ranch Property Owner's Association on February 11, 2019, at Platinum Management, Inc. Alisha Smart represented Platinum Management.

I. Call to Order & Roll Call

The meeting was called to order at 4:01 pm. CJ Hindman reminded all persons who might call in, and that are not on the board, have to wait to speak until the 'open forum' at the end of the agenda, or after a motion has been made and the Chair calls for comments.

BOD members present:

CJ Hindman-President
James V. Smith-Vice President/Secretary
Michele Clark- Treasurer

No property owners called in for this meeting.

II. Review and Approval of Minutes of November 12, 2018, Board Meeting

A motion was made and seconded to approve the minutes as presented (Clark/Smith), motion carried unanimously.

The approved minutes will be submitted in PDF to Jerry Slatter for uploading onto the website.

III. Review November and December 2018 Financial Statements

Michele Clark went over the Total Checking & Savings Balance. Total Receivables, Total Liabilities & Equity were also reviewed. There were no issues to discuss.

A motion was made and seconded to accept the November and December 2018 financials as submitted (Smith/Hindman); motion carried unanimously.

IV. Manager's Report

Draft minutes created from November 12, 2018, meeting. Postings were submitted to web master. Created and sent (e-mail & mail) February BOD packets to BOD. Agenda and Board Meeting notice information was sent to the webmaster and posted. Communications with Accounting, Legal and the BOD regarding collections.

V. Old Business

A. Road Report- The Board of Directors reviewed the road work that was done by Perkins Cinders. At this time, the remaining balance will not be paid until the specified issues are fixed to Board satisfaction.

On February 14th Ted Newman and Perkins Cinders are to have a meeting. CJ Hindman informed Bob Clark that the Board wishes to research other vendors for future roadwork who may be able to provide other options.

- a. CJ Hindman said that the board will wait for the results of the February 14th meeting with Perkins Cinders. The Board is hopeful that the issues are fixed to Board Member expectation. CJ Hindman requested that Bob Clark submit in writing the specific repairs with supporting photos.
- b. The Board approved Bob Clark to seek additional vendors. The Board also asked Bob Clark if he has a recommendation whether the Association should purchase any equipment.
- c. The Board agreed to have an 'emergency' Board Meeting as soon as Bob Clark provides the requested information following the meeting between Ted Newman and Perkins Cinders.

A motion was made and seconded to have an 'emergency' Board Meeting once the road repair information is received. (Smith/Clark); motion carried unanimously.

B. Collections Update – the collections report was reviewed.

- a. CJ Hindman requested that the report continue in the format that was presented at this Board Meeting. James Smith and Michele Clark stated tht they also prefer the new format.
- b. Lot # 67 & # 60— CJ Hindman referenced the e-mail response from Sarah Brady concerning delinquent accounts. The balances on the two lots listed cannot be written-off until they are sold.

- c. Lot # 028 & # 192— James Smith pointed-out a discrepancy concerning the collections report provided at the last meeting versus the one provided at this meeting. James Smith stated that there were two entries for lot # 028 but not for lot # 192. CJ Hindman requested Alisha Smart to check with Sarah Brady to obtain additional information.

VI. New Business

A. Miscellaneous- James Smith announced that the Annual Meeting will be held on July 13th, at 9:30 am. The location has not yet been confirmed. Alisha Smart will confirm a location for this meeting shall reserve the same security company used last year. CJ Hindman said that the Board has been functioning as the nominating committee. He also stated that the time has come to officially begin the nomination process for the Annual Meeting. CJ Hindman requested that Alisha contact the Board at a later date to discuss a deadline for potential volunteers. Once the location for the meeting is confirmed, Alisha Smart will share the information with Jerry Slatter to post on the website.

B. Web Hosting- James Smith provided the information concerning the renewal of the EVRPOA website. Network Solutions provides Private Registration, Domain.com and Web Hosting. The cost for three-years of Private Registration is \$41.97, the cost for three-years for Web Hosting is \$411, and there is no cost for Domain.com. James Smith provided the new expiration dates for each web service:

- Private Registration: May 1, 2022
- Domain.com: February 14, 2023
- Web Hosting: March 8, 2022

A motion was made and seconded allowing James Smith to renew the EVRPOA website services and be reimbursed. (Smith/Clark); motion carried unanimously.

VII. Next Meeting Date

The next meeting is scheduled for May 6, 2019, at 4:00 pm, to be held telephonically.

VIII. Adjournment

There being no further business the meeting was adjourned at 4:37 pm.

Recorded and Submitted by:

Alisha Smart
Association Manager
For the Elk Valley Ranch POA
Platinum Management, Inc.